Print-shop fold test card

WedPaperPack / Wedding Newspaper

The Bennett-Park Gazette

Hand this card to the printer

- [ ] For FedEx Office, Staples or a local print shop.
- [ ] Print the two-page imposition PDF as one double-sided 11 x 17 in Tabloid sheet.
- [ ] Landscape. 100% Actual Size / No Scaling. One PDF page per side.
- [ ] Duplex: flip on the short edge. The PDF is already imposed.
- [ ] Request 70-80 lb uncoated text stock and one proof before the full run.

Fold and verify the proof

- [ ] Outside, left to right: Page 4 (back), Page 1 (front).
- [ ] Inside, left to right: Page 2, Page 3. Both sides must be upright.
- [ ] Fold on the center ticks. The finished newspaper measures 8.5 x 11 in.
- [ ] Read the folded proof in order: 1, 2, 3, 4.
- [ ] Check the 0.375 in safe margins, image detail and fold alignment.

US Letter alternative

- [ ] Print the four-page sequential PDF at Actual Size on 8.5 x 11 in paper.

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